

STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS
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MINUTES
Quarterly Board Meeting
May 13, 2026

- I. Chair, Margaret McConnell called the meeting to order at approximately 10:02 AM

II. **MISSION STATEMENT**

It is the mission of the Nevada Board of Long-Term Care Administrators (BELTCA) to license and regulate long term care administrators in Nevada, including Nursing Home Administrators, Residential Facilities for Groups Administrators, and Health Service Executives. The Board provides consumers with an assurance of the qualifications of licensees, along with a means of enforcement for the benefit of the public, to ensure Nevada's citizens are served in a dignified and caring manner.

- III. **ROLL CALL:** Executive Director, Jennifer Van Curen called the roll, and a quorum was present.

Board Members Present:
Margaret McConnell, Chair
Lisa Meyer, Vice Chair
Daniel Mathis

Dr. Lindsay Hansen
Brooke Westlake

Board Members Not Present:
Rique Robb (excused)

Douglas Sinclair

Staff:
Jennifer Nichols, Executive Director

Legal Counsel:
Louis Ling, Esq.

Guests:
Brett Salmon – NVHCA
Camilla Hamilton

IV. PUBLIC COMMENTS

Chair, Margaret McConnell asked if there was anyone who would like to make a public comment at this point.

Chair, Margaret McConnell reminded attendees that more public comment is on the agenda towards the end of the meeting.

Chair, Margaret McConnell, exercised taking one agenda item out of order:

IX. Review and potential action related to application submitted by Camilla Hamilton. Ms. Hamilton waived going into a closed session. Executive Director, Jennifer Van Curen, explained the reason for Ms. Hamilton being brought before the Board. Legal Counsel, Louis Ling explained the details of Ms. Hamilton's case being dismissed. Ms. Hamilton had her opportunity to explain the details of what transpired. Chair, Margaret McConnell called for a motion to approve Ms. Hamilton's license, Lisa Meyer motioned to approve the license; Daniel Mathis seconded the motion. Being no discussion, motion carried unanimously.

V. SECRETARY'S REPORT

Chair, Margaret McConnell called for a motion to approve the minutes of the February 11, 2026, Board Meeting and February 17, 2026, special meeting, Brooke Westlake motioned to approve the minutes; Daniel Mathis seconded the motion. Being no discussion, motion carried unanimously.

VI. EXECUTIVE DIRECTOR REPORT

Executive Director, Jennifer Van Curen, discussed the website updates and form updates; she discussed the challenges of documents not being able to be deleted off of the state website but that they were introducing Boards to a new platform that would solve this. Jennifer reviewed that the PO BOX will expire in June. Jennifer followed up on the discussion brought up at a previous Board Meeting about offering CE credit to attend a Board Meeting; she spoke with NAB and the Boards from Oregon, Idaho and Utah and they do not offer a CE credit to attend a Board Meeting. With this information, Chair, Margaret McConnell asked if anyone on the Board wanted to add this as an agenda item to the next Board Meeting and no one on the Board stated they did, Margaret asked Jennifer to follow up with the individual who requested the Board to consider this and let them know the decision.

VII. ADMINISTRATOR LICENSES ISSUED THAT RECEIVED FINAL BOARD APPROVAL SINCE ALL REQUIREMENTS HAD BEEN MET.

a. Nursing Facility Administrators

- (1) Madeline Belaustegui
- (2) Leslie Carlisle
- (3) Jonathan Donald
- (4) John Jergensen
- (5) Marty Pace
- (6) Sonia Poulin
- (7) Pinky Quintana
- (8) Lynn Wang

b. Residential Facility Administrator Licenses Issued

- (1) Carmel Dolcine
- (2) Anne Espinueva
- (3) Morgan Ramage

c. Inactive Requests

- (1) John Mastrocola, NFA
- (2) Donald Trump, RFA

Chair, Margaret McConnell called for a motion to approve items a, b, and c. Lisa Meyer moved to approve items a, b, and c. Dr. Lindsay Hansen seconded the motion. There being no discussion, motion carried unanimously.

VIII. OUTSTANDING BUSINESS:

There was no outstanding business

X. LEGAL COUNSEL REPORT

Louis Ling shared with the Board about his and Executive Director's, Jennifer's, work on the legal documents for disciplinary cases to ensure the documents are updated. Chair, Margaret McConnell shared with the Board that Executive Director and Legal Counsel, Louis Ling are working on future regulations changes, not to submit this year but after the next Legislative session.

XI. BOARD MEMBER COMMENTS

Board Member, Brooke Westlake, notified the Board that she transitioned out of non-profit and into sales with Senior Living.

XII. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S)

Next Board Meeting will be on Wednesday August 12, 2026, at 10:00 am via Zoom.

XII. PUBLIC COMMENTS

There were no comments by the public or guests.

XVII. ADJOURNMENT

Chair, Margaret McConnell called for a motion to adjourn at approximately 10:30 am. Lisa Meyer moved to adjourn; Daniel Mathis seconded. There being no discussion, motion passed.

Respectfully submitted:
Jennifer Van Curen
Executive Director

Jennifer Van Curen
Jennifer Van Curen (Aug 24, 2026 12:46:38 PDT)

Attested by:
Rique Robb
Secretary

Rique Robb

Minutes - 05-13-2026

Final Audit Report

2026-08-24

Created:	2026-08-17
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